



Meetings & Events

SIR CHRISTOPHER WREN HOTEL AND SPA
ROYAL WINDSOR



Welcome

Welcome to Sir Christopher Wren Hotel and Spa, a unique riverside venue in the heart of Royal Windsor.

A selection of elegantly decorated conference facilities, featuring high-tech amenities, spectacular Thames views and flexible seating arrangements, make Sir Christopher Wren the perfect venue for all occasions and events.

This picturesque riverside hotel offers a collection of 138 rooms, suites and apartments extending over several characterful buildings under the ramparts of Windsor Castle. A range of meals, drinks and snacks are available in The Brasserie. Complimentary WiFi is available throughout the hotel allowing you to stay connected and do business wherever and whenever you choose.

Our experienced meetings and events team can help you arrange everything from a gourmet lunch to high-tech AV equipment. Nothing is too much trouble for our dedicated team, so let us know your requirements and we will create the perfect package for you.





Facilities

Host your meeting or event at Sir Christopher Wren Hotel and make the most of our 4-star facilities, contemporary style and excellent service. Conveniently located in the centre of Royal Windsor, yet easily accessible from London, Heathrow and the M4, Sir Christopher Wren offers the perfect setting for both business and pleasure.

- 9 event suites; can be combined to create larger banqueting or meeting spaces
- Dedicated business and conference centre
- 138 bedrooms, suites and apartments
- The Brasserie at Sir Christopher Wren
- 24-hour room service
- Full English and continental breakfast buffet
- Concierge services
- Complimentary WiFi
- Onsite and offsite parking
- Easy access to public transport
- Civil ceremony license
- Wren's Club gym and day spa





Princess Suite

Located in the main house and with direct access to the riverside terrace, this spacious, flexible room suits parties, conferences, banquets and other large scale events for up to 110 guests.

A private function bar can be staffed for any event. Large windows, contemporary lighting and warm decor make the Princess Suite feel both cosy and light.

Our chef can arrange catering for your event, from coffee breaks and working lunches to cocktail parties and banquets.

Princess Suite amenities:

- Direct access to the terrace (available for private hire)
- Private function bar
- Complimentary WiFi
- Natural daylight
- Air conditioning
- Blackout curtains
- LCD projector
- Screen
- Flipchart
- Stationery
- Dingly request response equipment
- Dance floor
- Still and sparkling water
- Tea, coffee and refreshments
- Sweets and confectionery
- Civil ceremony licence
- Flexible seating arrangements
- Contemporary lighting
- PA system for hire
- Video conferencing facilities for hire
- Telephone





Sienna Room

A beautiful suite flooded with natural daylight, the Sienna Room is ideal for boardroom meetings or private dining for up to 12 guests and intimate civil ceremonies for up to 18 guests.

Comfortable seating, air conditioning and complimentary WiFi access make the Sienna Room the ideal location for executive meetings.

Sienna Room amenities:

- Complimentary WiFi
- Natural daylight
- Air conditioning
- Blackout curtains
- Built in LCD screen
- Dingly request response equipment
- Flipchart
- Stationery
- Still and sparkling water
- Tea, coffee and refreshments
- Sweets and confectionery
- Civil ceremony licence
- Flexible seating arrangements
- Telephone





Windsor Lounge

A brand new event suite located across the cobbled street from reception, Windsor Lounge is perfect for conferences, meetings and wedding ceremonies for up to 60 guests. Beautiful modern decor combined with high-tech facilities makes Windsor Lounge an ideal space for all kinds of events..

There is direct access to the outdoor courtyard which can be used for drinks receptions, and a kitchen area is available for tea and coffee breaks, lunches and other event catering.

Windsor Lounge amenities:

- Complimentary WiFi
- Natural daylight
- Direct access to outdoor courtyard
- Built-in kitchen area
- Air conditioning
- Blackout curtains
- Built in LCD screen
- Full HD in ceiling projector
- Wireless presenting technology
- Dinggly request response equipment
- Flipchart
- Stationery
- Still and sparkling water
- Tea, coffee and refreshments
- Sweets and confectionery
- Civil ceremony licence
- Telephone





Conference Centre

Sir Christopher Wren's purpose built conference centre comprises several flexible and air-conditioned meeting rooms for up to 65 delegates. Complimentary WiFi and iPass connectivity are available and our experienced meeting planners are on hand to arrange any audiovisual equipment, stationery and refreshments you need.

In addition to the various meeting rooms, there is a comfortable breakout area equipped with complimentary tea and coffee making facilities and high poseur tables.

All rooms feature:

- Complimentary WiFi
- Natural daylight
- Air conditioning
- Built in plasma screen
- Dinggly request response equipment
- Flipchart
- Stationery
- Still and sparkling water
- Tea, coffee and refreshments
- Sweets and confectionery
- Access to breakout area
- Telephone
- Contemporary lighting
- Flexible seating arrangements





Buckingham Suite

This contemporary conference room seats 65 theatre style or 24 in a classroom, u-shape or cabaret configuration. For board meetings or smaller seminars, the suite can be separated into Buckingham 1 and Buckingham 2 with a soundproof partition.

Balmoral Suite

Seating up to 16 classroom style or 35 theatre style, this suite is a modern space for seminars and workshops. A soundproof partition can divide the suite into Balmoral 1 and Balmoral 2 for more intimate meetings and presentations.





Highgrove Boardroom

Floor-to-ceiling frosted windows make this a light, airy and private venue for boardroom meetings for up to 10 people.

Sandringham Boardroom

The ideal location for intimate boardroom meetings and breakout sessions for up to six delegates.





T H E B R A S S E R I E

AT SIR CHRISTOPHER WREN

With glorious river views and a stunning bar and terrace, The Brasserie offers upscale dining in the heart of Windsor.

Large windows let you watch boats and swans glide down the Thames as you enjoy the delicious all day menu and fine wines from around the world.

Choose from the all day Brasserie menu, offering everything from grills and small plates, to chef's specials including venison and truffle pie or nicoise salad with grilled tuna steak. A tempting drinks menu includes French and New World wines, local and international beers, cocktails and Champagne.

If you are celebrating a special birthday or an anniversary, we can help you arrange a memorable lunch or dinner party. Private dining spaces for up to 40 guests are available in The Brasserie.







Team Building Activities

Why not add a twist to your event with a team-building session or games night?

We work with local companies in Windsor to provide corporate activities including dragon boating on the Thames, guided tours of Windsor Castle, golf, private tours to the Windsor & Eton brewery, raft building, cocktail making, laser clay pigeon shooting or a trip to the races at Windsor Racecourse or Ascot.



Wren's Club

Residents of the hotel can enjoy access to Wren's Club, a private gym and day spa with extensive fitness facilities.

How about an early morning pick-me-up workout? Stay fit with our high-tech cardio and resistance machines, stretch and warm up in our airy top-floor studio or get extra support from one of our qualified personal trainers. Fuel up after with complimentary hot drinks, fresh fruit and cereals.

It's not all sweat and toil. After a long day of meetings, unwind with an Aromatherapy Body Massage or perhaps a more adventurous Exfoliating Ritual. Our extensive range of beauty treatments, open-air whirlpool spa, sauna and relaxation area can help you drain away the stress, and get you ready for whatever comes next.





Bedrooms

Sir Christopher Wren Hotel's collection of 138 rooms, suites and apartments extends over several characterful buildings in the centre of Royal Windsor. Whichever building you stay in, you'll always be only a short walk from the castle and an even shorter walk to the river's edge.

The cobbled street leads directly over the bridge to Eton High Street and the world-famous Eton College. Most bedrooms are in Thames House or across the lane in Windsor House, Heritage House and Datchet Apartments. Ranging from great value single rooms to luxurious suites, these rooms have easy access to The Brasserie at Sir Christopher Wren.

Covering a wide range of styles and periods our rooms are warm, welcoming and equipped with everything you need for a comfortable stay in Windsor. All rooms feature complimentary WiFi, flat screen TV, tea and coffee making facilities and 24 hour room service.





Special Extras

Peppered with antique shops in Windsor Old Town, bijou art galleries and a neighbour like Windsor Castle you will be spoilt for choice when it comes to off-duty exploring in the quaint town.

See what's currently playing at Theatre Royal Windsor and catch a spectacular performance at the beautiful Edwardian theatre as you immerse yourself amidst Victorian elegance. Situated just a stone's throw away from Sir Christopher Wren, take a tour of the famous Windsor Castle and discover the remarkable royal residence. Visit tea rooms scattered across the town's winding streets or enjoy a scenic boat tour along the River Thames. If you are in luck, you can even attend a seasonal event at Ascot or Windsor Racecourse.

At Sir Christopher Wren Hotel and Spa nothing is too much trouble for our staff. Our experienced meetings and events team will work with you to create a package that meets your needs and budget.



| Technical | | Princess Suite | Sienna Room | Windsor Lounge | Highgrove | Buckingham I | Buckingham 2 | Buckingham Suite | Sandringham | Balmoral I | Balmoral 2 | Balmoral Suite | The Brasserie <i>Semi-private</i> |
|----------------------------|-------------------|----------------|-------------|----------------|-----------|--------------|--------------|------------------|-------------|------------|------------|----------------|--------------------------------------|
| Capacities | Boardroom | 45 | 10 | 25 | 8 | 12 | 12 | 26 | 7 | 12 | 8 | 24 | 0 |
| | Theatre | 90 | 18 | 60 | 0 | 20 | 30 | 65 | 0 | 20 | 0 | 35 | 0 |
| | U Shape | 45 | 0 | 0 | 0 | 0 | 8 | 24 | 0 | 8 | 0 | 0 | 0 |
| | Classroom | 50 | 0 | 25 | 0 | 0 | 8 | 24 | 0 | 8 | 0 | 16 | 0 |
| | Cabaret | 65 | 0 | 25 | 0 | 0 | 0 | 24 | 0 | 0 | 0 | 0 | 0 |
| | Dining | 100 | 12 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 36 |
| Length | Feet | 59.1 | 16.1 | 46 | 18.4 | 15.4 | 18.4 | 34.1 | 11.2 | 19.3 | 12.8 | 30.5 | 27.6 |
| | Meters | 18 | 4.9 | 14 | 5.6 | 4.7 | 5.6 | 10.4 | 3.4 | 5.9 | 3.9 | 9.3 | 8.4 |
| Width | Feet | 21.3 | 15.3 | 16.4 | 12.5 | 21.9 | 21.9 | 21.9 | 16.1 | 15.7 | 16.7 | 15.7 | 25.9 |
| | Meters | 6.5 | 4.6 | 5 | 3.8 | 6.7 | 6.7 | 6.7 | 4.9 | 4.8 | 5.1 | 4.8 | 7.9 |
| Area | Sq Foot | 1258.95 | 246.33 | 753 | 230.00 | 337.26 | 402.96 | 746.79 | 180.32 | 303.01 | 213.76 | 478.85 | 710.41 |
| | Sqm | 117.00 | 22.54 | 70 | 21.28 | 31.49 | 37.52 | 69.68 | 16.66 | 28.32 | 19.89 | 44.64 | 66 |
| Height (min/Max) | Feet | 8.5 | 11.15 | 8 | 8.5 | 7.5 | 7.5 | 7.5 | 8.5 | 7.9 | 7.9 | 7.9 | 8.5 |
| | Meters | 2.6 | 3.4 | 2.5 | 2.6 | 2.3 | 2.3 | 2.3 | 2.6 | 2.4 | 2.4 | 2.4 | 2.6 |
| Lighting | Control in rooms | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| | Dimmers | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| | Blackouts | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | N |
| | Windows | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Power | No I 3amp sockets | 36 | 9 | 10 | 6 | 14 | 14 | 28 | 4 | 8 | 6 | 14 | 22 |
| | Aerial Points | 1 | 0 | 1 | 0 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 0 |
| Access | Door Height | | | | | | | | | | | | |
| | Feet | 6.4 | 6.8 | 7.54 | 6.4 | 6.5 | 6.5 | 6.5 | 6.5 | 6.5 | 6.5 | 6.5 | 7.18 |
| | Meters | 1.9 | 2.1 | 2.3 | 1.9 | 1.9 | 1.9 | 1.9 | 1.9 | 1.9 | 1.9 | 1.9 | 2.19 |
| | Door Width | | | | | | | | | | | | |
| | Feet | 2.6 | 3.6 | 4.9 | 2.6 | 4.9 | 4.9 | 4.9 | 4.9 | 4.9 | 4.9 | 4.9 | 10.1 |
| | Meters | 0.8 | 1.1 | 1.5 | 0.8 | 1.5 | 1.5 | 1.5 | 1.5 | 1.5 | 1.5 | 1.5 | 3.10 |
| Misc | Telephone points | 4 | 1 | 3 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 2 | 0 |
| | Air Conditioning | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| | Screen | N | N | Y | Y | Y | Y | Y | Y | Y | Y | Y | N |

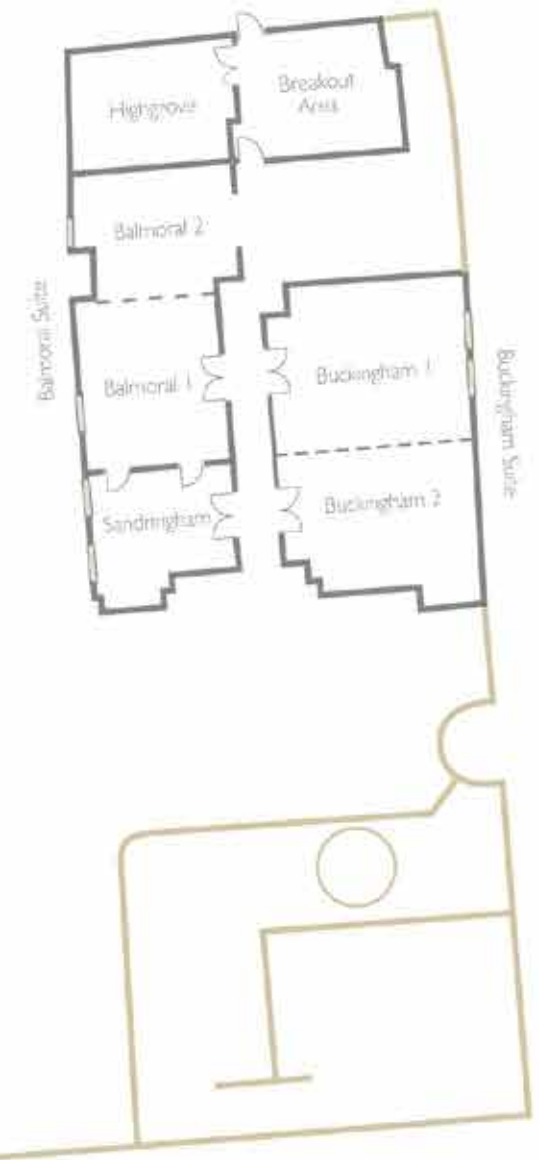
Note: Dimensions are taken at maximum and minimum points.

Floor Plan

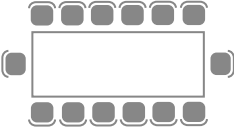
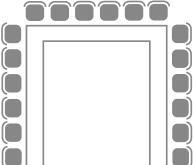
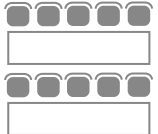

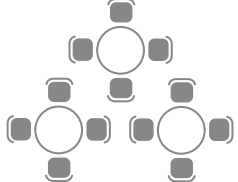
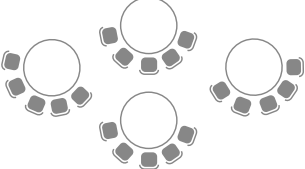

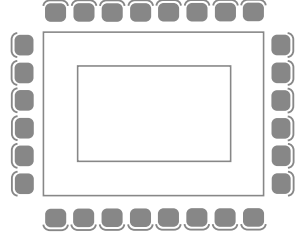
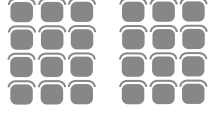
Depending on the nature of your conference meeting or event, you may find some room layouts are more suitable than others.

Each of the different styles of seating arrangements is particularly suited to a specific type of meeting.





Seating Plan

| | |
|---|---|
| <p>Boardroom</p>  | <p>U-Shape</p>  |
| <p>Classroom</p>  | <p>Oval Boardroom</p>  |
| <p>Informal</p>  | <p>Cabaret</p>  |
| <p>Banqueting Round 10's</p>  | <p>Hollow Rectangle</p>  |
| <p>Theatre</p>  | |

Sarova Hotels

Sarova Hotels is a family owned hotel company with over 40 years experience in the hospitality industry. At Sarova Hotels you will find 4-star hotel and conference venues with unique character and architecture, all located in pivotal locations in the UK.

Each hotel has traditional architecture combined with modern facilities, state-of-the-art conference venues, comfortable bedrooms, award-winning dining options and all the mod cons for today's business traveller.



The Abbey

Great Malvern | Worcestershire

- 103 bedrooms
- 7 meeting and event suites
- Capacity for up to 300 delegates
- Priory View Restaurant
- Priory View Bar
- Landscaped gardens
- Free on-site car parking
- Free WiFi throughout



The Rembrandt

Knightsbridge | London

- 194 bedrooms
- 6 meeting and event suites
- Boardroom for small meetings
- Capacity for up to 200 delegates
- Palette Restaurant
- 1606 Lounge Bar
- Aquilla Health & Fitness club
- Free WiFi throughout



The Bull

Gerrards Cross | Buckinghamshire

- 147 bedrooms
- 13 meeting and event suites
- Capacity for up to 180 delegates
- Beeches Restaurant
- Jack Shrimpton Bar
- Conservatory Lounge Bar
- Landscaped gardens
- Free on-site car parking
- Free WiFi throughout



Sir Christopher Wren Hotel and Spa

Windsor | Berkshire

- 138 bedrooms
- 3 meeting and event suites
- Purpose-built business centre
- Capacity for up to 110 delegates
- The Brasserie at Sir Christopher Wren
- Riverside terrace
- Limited on-site car parking
- Wren's Club beauty and fitness
- Free WiFi throughout

Directions

BY ROAD

Easily accessible from the M25, M3 and M4, the nearest exit is junction 6 of the M4. Follow the signs to Windsor Town Centre.

CAR PARKING

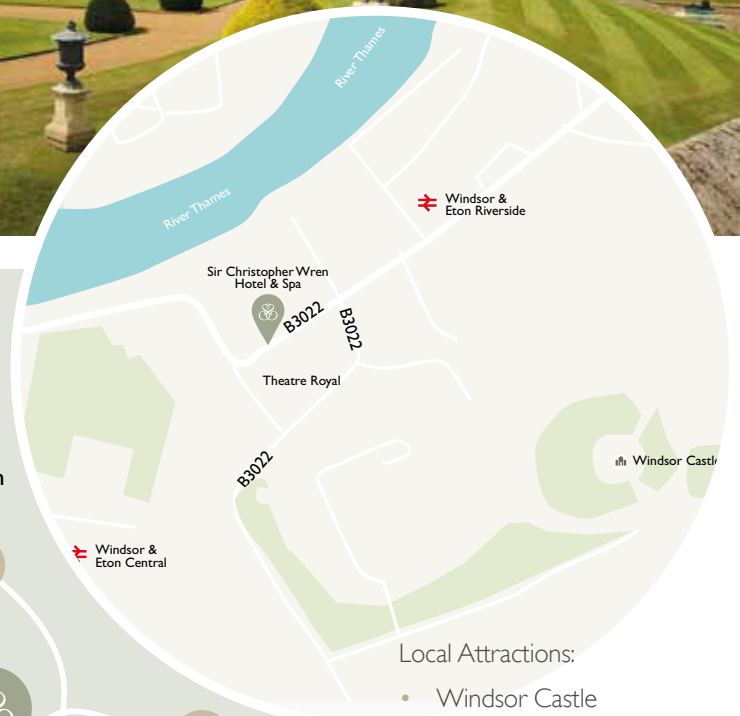
Onsite and offsite parking is available for an overnight charge. Please note it is essential that you call in advance to secure your spot.

BY RAIL

Windsor & Eton Central Station is a five-minute walk away and has regular services to London Paddington via Slough. Windsor & Eton Riverside station, with direct services to London Waterloo, is a two-minute walk along the river.

BY COACH OR BUS

Coaches from London arrive at Windsor Parish Church on the High Street, a five-minute walk from the hotel. Bus 8 travels from Heathrow Airport Terminal 5 to Windsor, stopping at Windsor & Eton Riverside Station.



Local Attractions:


- Windsor Castle
- Eton College
- River Thames
- Alexandra Gardens and Savill Garden
- Royal Ascot Racecourses
- LEGOLAND®
- Windsor Old Town and Windsor Royal Shopping




SIR CHRISTOPHER WREN HOTEL AND SPA

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